



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

March 15, 2023

TO: Prospective Bidders
FROM: Jeff Turner, Division Proposals Engineer
SUBJECT: **Addendum #1**
Contract: D9POC100
Tree Cutting on various projects in Davidson, Davie, Forsyth, Rowan and Stokes Counties

The subject contract proposal contains the following addendum:

1. Meeting minutes from mandatory pre-bid conference
2. Roster of pre-bid attendees
3. Revised bid form – Line 22 “Response for Erosion Control” has been added.
4. “Response for Erosion Control” provision has been added.

This addendum officially becomes part of the contract.

ADDENDA

ADDENDUM #1

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #1.

ADDENDUM #2

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #2.

ADDENDUM #3

I, _____ representing _____
(SIGNATURE)

Acknowledge receipt of Addendum #3.

Pre-Bid Meeting Minutes
For
Contract D9POC100 – Tree Cutting on Various Projects in Davidson, Davie,
Forsyth, Rowan and Stokes Counties.

A Mandatory Pre-Bid Meeting was held on Tuesday, March 14, 2023 @ 10:00 a.m. at the North Carolina Department of Transportation, Division 9 Office in Conference Room A located at 375 Silas Creek Parkway, Winston-Salem, NC 27127. The meeting was chaired by Mr. Mezak Tucker, Division Construction Engineer and Mr. Jeff Turner, Division Proposal Engineer.

Those in attendance were: Greg Robertson – Need A Tree Cut LLC; Johnny Phillips – SRE; Katlyn Jones – Country Boy Landscaping; Dennis Russell – Russell Enterprises, LLC; Derek Sullivan – Stewarts Grading; Kendall Fire – Stewarts Grading; Trevor Simmons – Smith-Rowe, LLC; Jonathan Randall – Smith-Rowe, LLC; Brian Furnantez – North State Environmental; Chris Spainhour – North State Environmental; and David Trantham, John Rhyne, Matt Jones, Josh McMahan, Lou Porter and Victoria Kildea of the North Carolina Department of Transportation.

Those in attendance were informed that the meeting is for tree cutting on various projects in Davidson, Davie, Forsyth, Rowan and Stokes counties in Division 9. Only bidders who have attended and properly registered at the above scheduled pre-bid conference and who have met all other prequalification requirements will be considered prequalified to bid on this project. The bid opening will be held at the NC DOT Division Office on March 22, 2023 at 2:00 p.m.

All bids should be prepared and submitted in accordance with the requirements set forth on Page 5 of the proposal “Instructions to Bidders”.

- Failure to comply with the requirements shall cause the bid to be considered irregular and shall be grounds for rejection of the bid. The **entire proposal** including bid form should be placed in a sealed envelope and delivered and received in the Division Office by 2:00 p.m. on March 22, 2023.

Date of Availability: April 17, 2023

Completion Date: April 15, 2024

This contract is an as needed contract, with an option to extend for an additional two years, up to three years total. If the contract is extended, the unit prices of the bid items will be adjusted according to the CPI Index outlined on Page 10.

Page 5:

- Instructions to Bidders: “The public letting for March 22, 2023, will be held via conference call. If a bidder wishes, they may join the conference call just prior to 2:00 p.m. by calling the number below: Conference Call Phone Number: 336-334-3150”

Page 7:

- Bids Over Limit: “If the total bid amount exceeds \$5.0 million, the bid will not be considered for award.”
- Division Let Contract Prequalification: “Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>.”

Page 9:

- Work Order Assignment (Multiple Awards) For ID/IQ: Work orders will be assigned based on the lowest work order cost for the line items and estimated quantities necessary to complete the work order. Unit prices from each awarded contractor's bid will be used to determine the lowest cost for each work order. The assigned Contractor shall respond to the work order assignment with the anticipated start date, within three working days of notification unless noted otherwise. Failure on the part of the Contractor to reply within the specified time frame may be received as a rejection of the work order. If the Contractor with the lowest work order cost cannot complete the work within the time specified in the assignment, the Engineer may contact the Contractor with the next lowest work order cost. If that Contractor can complete the work within the time specified in the assignment, then the work order will be assigned to that contractor. If not, assignment of work order will continue in order of work order cost until all awarded Contractors have had a chance to accept the terms of the assignment.

The Work Order Assignment form will also be used for any state ID/IQ contract in which the estimated work order cost meets the threshold for Performance and Payment Bonds in accordance with the Bonding Requirements for ID/IQ provision found elsewhere in this contract.

Page 9/10:

- Non-Exclusive Contract: "The Department may, as it deems to be in the best interest of the state and the Department of Transportation, execute more than one contract based on this proposal."
- Bonding Requirements for ID/IQ: "For purposes of this ID/IQ contract, the following definitions apply:
 - Project Agreement: A transportation improvement with a defined scope of work; a written agreement between NCDOT and the Federal Government defining the extent of construction work to be undertaken in accordance with the submitted plans, specifications and estimates. Execution of the agreement prompts the authorization to proceed (construction funding)."
 - Project: An undertaking issued to a contractor through a Work Order Assignment. The construction under a Project Agreement may be accomplished by one or more work order assignments, from one or more ID/IQ contracts. Note that for ID/IQ contracts this definition supersedes the definition in the Standard Specifications.
 - Award: The issuance of a signed Work Order Assignment by NCDOT shall constitute the notice of award of a project.
 - In accordance with North Carolina General Statute 44A-26, bonds are required on contracts awarded for any one project that exceeds \$500,000. Beyond statutory requirements, NCDOT policy requires payment and performance bonds on all projects where the engineer's estimate is \$450,000 or greater, all Asphalt Surface Treatment projects, and projects containing the 12-month guarantee provision. The limit for waiving bonds for all bridge replacement and major bridge rehabilitation projects (latex overlays, etc.) is \$300,000 based on the engineer's estimate. The decision of bonding of a work order assignment below the dollar amounts listed shall be at the discretion of the Division's evaluation of the risks associated with the project.
 - The need for contract payment and performance bonds will be determined at the Work Order Assignment level. The Work Order Assignment will notify the

Contractor of an award of a project and if required, to provide contract payment and performance bonds per Article 103-7 of the Standard Specifications. The Work Order Assignment replaces the Notification of Award Letter mentioned in Article 103-4(A) of the Standard Specifications.

Page 13:

- ICT Number 1: Mr. Tucker went over the Day and Time Restrictions. Question was asked about working on the State Schedule. We have no objections to work; however, be mindful of lane closures and unexpected occurrence that creates unusually high traffic volumes, unless otherwise directed by the Engineer.

Goals (Page 16-18):

- The goals are DBE 0% “The Listing of DBE Subcontractors” form should be completed (ie: 0, none, nil, etc.) and returned with the entire contract proposal. Question was asked if they use DBE will it go towards banking? Was informed it will not; however, if the DBE goal is zero, the Contractor shall make an effort to recruit and use DBEs during the performance of the contract. Any DBE participation obtained shall be reported to the Department.

Page 39:

- Mobilization: “The contractor will be notified on the tree service work by the Engineer and shall begin work within 5 Days after notification or as determined by the Engineer. Failure to respond within the designated time frame for the routine tree cutting service or as approved by the Engineer may result in cancellation of this contract. Mobilization will not be paid separately as a method of payment..”

Page 40:

- Removal and Disposal: “Removal and Disposal of all trimmings, laps, brush, or debris produced by the above operation shall be the responsibility of the Contractor or as determined by the Engineer. When chipping is used to dispose of trimmings, the Engineer may approve the spreading of chips along certain sections of highway right of way. All other debris must be removed from highway right of way before payment is made. No burning or burying of debris will be allowed on highway right of way. If debris is removed, the Contractor will be responsible for the Dump Bill, and must be taken to a State approved site.” Question was asked about needing a reclamation plan to haul brush to an approved site. This will be site specific.

Discussion Questions:

- Does the contract allow supplemental agreements?
 - Yes
- Is this contract used for hurricane/emergency work?
 - No
- If the contractor needs to use a crane, will they get paid if not included in the bid?
 - Site specific meeting will determine need.
- Who will do the surveying?
 - NCDOT will survey internally.
 - NCDOT will acquire ROW.
- Use of bucket truck not in contract?
 - We chose not to put in, but contractor knows what they need to do their job, so include in bid.

- If the contractor cannot perform the work(turn work down or cannot come in specified time)?
 - Determined at site specific meeting, if contract A is unable to perform, we will go to contract B.
 - Expectations for response time, be mindful if unable to do the work be upfront and we will move on the next contract.
- Select tree removal, endangered tree?
 - Site specific scenario
- Mulching on project?
 - Site specific

Bid Form:

The Bid Form will be corrected to add “Response for Erosion Control” to Item 22. The quantities provided are token amounts to be used for bidding purposes. Replace the existing bid form in the contract proposal with “Addendum #1” and return with the entire contract proposal.

Addenda Form should be filled out and returned with the entire contract proposal.

A copy of the roster is attached.

ROSTER

D9POC100 - Tree Cutting on Various Projects in Davidson, Davie, Forsyth, Rowan and Stokes Counties

Mandatory Pre-Bid Meeting

March 14, 2023 @ 10:00 a.m.

N. C. Dept of Transportation - Division 9

Name: <u>Greg Roberson</u>	Email: <u>needatreecut@gmail.com</u>
Company: <u>Need a tree cut^{llc}</u>	Street Address: <u>8625 McGuire RD</u>
Phone: <u>336-430-8314</u>	City, State, Zip: <u>COLfax NC 27235</u>

Name: <u>Johnny Phillips</u>	Email: <u>jphillips@SRCSUSA.com</u>
Company: <u>SRC</u>	Street Address: <u>750 Talulaha Rd.</u>
Phone: <u>(828) 735-3548</u>	City, State, Zip: <u>Robbinsville NC 28721</u>

Name: <u>Kathlyn Jones</u>	Email: <u>Katllyn@obline.net</u>
Company: <u>Country Boy Landscaping</u>	Street Address: <u>PO Box 290</u>
Phone: <u>336-345-1602</u>	City, State, Zip: <u>Harmony NC 28634</u>

Name: <u>Dennis Russell</u>	Email: <u>russellenterprises@gmail.com</u>
Company: <u>Russell Enterprises LLC</u>	Street Address: <u>3500 Weddmar Pl</u>
Phone: <u>919-915-1781</u>	City, State, Zip: <u>Smithfield NC 27577</u>

Name: <u>Derek Sullivan</u>	Email: <u>d.sullivan@stewartsghinc.com</u>
Company: <u>Stewarts</u>	Street Address: <u>3470 NC-8</u>
Phone: <u>336 403 4800</u>	City, State, Zip: <u>Greimonton, NC 27019</u>

Name: <u>Kendall Fie</u>	Email: <u>K.Fie@Stewartsghinc.com</u>
Company: <u>Stewarts grading</u>	Street Address: <u>136 oakwood trail Rd</u>
Phone: <u>(336)-4084245</u>	City, State, Zip: <u>King, NC 27021</u>

Name: <u>Trevor Simmons</u>	Email: <u>Trevor@smithrowe.com</u>
Company: <u>Smith-Rowe</u>	Street Address: _____
Phone: <u>336 471-8743</u>	City, State, Zip: <u>Mount Airy 27030</u>

ROSTER

D9POC100 - Tree Cutting on Various Projects in Davidson, Davie, Forsyth, Rowan and Stokes Counties

Mandatory Pre-Bid Meeting

March 14, 2023 @ 10:00 a.m.

N. C. Dept of Transportation - Division 9

Name: <u>Jonathan Randall</u>	Email: <u>jonathan@smithrowe.com</u>
Company: <u>Smith - Rowe, LLC</u>	Street Address: <u>639 Old US 52S, Mt. Airy, NC 27030</u>
Phone: <u>(336) 430-2234</u>	City, State, Zip:

Name: <u>John Rhyme</u>	Email: <u>jr rhyme@ncdot.gov</u>
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

Name: <u>JEFF TURNER</u>	Email:
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

Name: <u>Victoria Kildea</u>	Email:
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

Name: <u>Matt Jones</u>	Email:
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

Name: <u>Josh McMahon</u>	Email:
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

Name: <u>Mr Port</u>	Email:
Company: <u>NCDOT</u>	Street Address:
Phone:	City, State, Zip:

ROSTER

D9POC100 - Tree Cutting on Various Projects in Davidson, Davie, Forsyth, Rowan and Stokes Counties

**Mandatory Pre-Bid Meeting
March 14, 2023 @ 10:00 a.m.**

N. C. Dept of Transportation - Division 9

Name: <u>Brian Fernandez</u>	Email: <u>B.Fernandez@NSEN.V.COM</u>
Company: <u>NSE</u>	Street Address: <u>2889 LOWERY ST</u>
Phone: <u>305 798 7538</u>	City, State, Zip: <u>W-S, NC 27101</u>

Name: <u>Chris Spainhour</u>	Email: <u>C.SPAINHOUR@NSEN.V.COM</u>
Company: <u>North State Envir.</u>	Street Address: <u>2889 LOWERY ST</u>
Phone: <u>336-413-2818</u>	City, State, Zip: <u>WS NC 27101</u>

Name: <u>David Trantham</u>	Email: <u>R.D. Trantham@NCDOT.GOV</u>
Company: <u>NCDOT</u>	Street Address: <u>375 Siles Creek Parkway</u>
Phone: <u>336-747-7900</u>	City, State, Zip: <u>W/S NC 27211</u>

Name: _____	Email: _____
Company: _____	Street Address: _____
Phone: _____	City, State, Zip: _____

Name: _____	Email: _____
Company: _____	Street Address: _____
Phone: _____	City, State, Zip: _____

Name: _____	Email: _____
Company: _____	Street Address: _____
Phone: _____	City, State, Zip: _____

Name: _____	Email: _____
Company: _____	Street Address: _____
Phone: _____	City, State, Zip: _____

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
BID FORM**

CONTRACT NO.: D9POC100

Addendum #1 - 03-14-2023

DESCRIPTION: TREE CUTTING ON VARIOUS PROJECTS IN DAVIDSON AND ROWAN COUNTIES

Davidson & Rowan Counties

LINE #	SECT	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT BID
1	SP	Mobilization	1	LS		
2	SP	Tree Cutting (0 - 0.5 acres)	0.5	ACRE		
3	SP	Tree Cutting (0.5 - 2 acres)	1	ACRE		
4	SP	Tree Cutting (2+ acres)	2	ACRE		
5	1605	Silt Fence	50	LF		
6	SP	Wattle	50	LF		
7	1605	Hardware Cloth	50	LF		
8	SP	#57 Stone	20	TON		
9	SP	Temporary Seeding	0.5	ACRE		
10	1615	Temporary Mulch	0.5	ACRE		
11	SP	Stone for Erosion Control, Class A	20	TON		
12	SP	Geotextile for Drainage	25	SYD		
13	SP	Safety Fence	50	LF		
14	SP	Coir Fiber Mat	50	SYD		
15	SP	Select Tree Cutting (0 - 8")	1	EA		
16	SP	Select Tree Cutting (8" - 16")	1	EA		
17	SP	Select Tree Cutting (greater than 16")	1	EA		
18	SP	Stump Grinding	8	HR		
19	SP	Temporary Lane Closure (2-Lane, 2-Way Roadway)	1	EA		
20	SP	Temporary Lane Closure (Multi-Lane Roadway)	1	EA		

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
BID FORM**

CONTRACT NO.: D9POC100

Addendum #1 - 03-14-2023

DESCRIPTION: TREE CUTTING ON VARIOUS PROJECTS IN DAVIDSON AND ROWAN COUNTIES

Davidson & Rowan Counties

LINE #	SECT	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT BID
21	SP	Additional Flagger	1	DAY		
22	SP	Response for Erosion Control	1	EA		
TOTAL BID FOR PROJECT _____						

CONTRACTOR _____
ADDRESS _____

Federal Identification Number _____	Contractor's License Number _____
Authorized Agent _____	Title _____
Signature _____	Date _____
Witness _____	Title _____
Signature _____	Date _____

THIS SECTION TO BE COMPLETED BY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
This bid has been reviewed in accordance with Article 103-1 of the Standard Specifications for Roads and Structures, 2018.

Reviewed by _____	_____ (date)
Accepted by NCDOT _____	_____ (date)
Reviewed by _____	_____ (date)
Accepted by NCDOT _____	_____ (date)

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
BID FORM**

Addendum #1 - 03-14-2023

CONTRACT NO.: D9POC100

DESCRIPTION: TREE CUTTING ON VARIOUS PROJECTS IN DAVIE, FORSYTH, AND STOKES COUNTIES

Davie, Forsyth & Stokes Counties

LINE #	SECT	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT BID
1	SP	Mobilization	1	LS		
2	SP	Tree Cutting (0 - 0.5 acres)	0.5	ACRE		
3	SP	Tree Cutting (0.5 - 2 acres)	1	ACRE		
4	SP	Tree Cutting (2+ acres)	2	ACRE		
5	1605	Silt Fence	50	LF		
6	SP	Wattle	50	LF		
7	1605	Hardware Cloth	50	LF		
8	SP	#57 Stone	20	TON		
9	SP	Temporary Seeding	0.5	ACRE		
10	1615	Temporary Mulch	0.5	ACRE		
11	SP	Stone for Erosion Control, Class A	20	TON		
12	SP	Geotextile for Drainage	25	SYD		
13	SP	Safety Fence	50	LF		
14	SP	Coir Fiber Mat	50	SYD		
15	SP	Select Tree Cutting (0 - 8")	1	EA		
16	SP	Select Tree Cutting (8" - 16")	1	EA		
17	SP	Select Tree Cutting (greater than 16")	1	EA		
18	SP	Stump Grinding	8	HR		
19	SP	Temporary Lane Closure (2-Lane, 2-Way Roadway)	1	EA		
20	SP	Temporary Lane Closure (Multi-Lane Roadway)	1	EA		

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
BID FORM**

Addendum #1 - 03-14-2023

CONTRACT NO.: D9POC100

DESCRIPTION: TREE CUTTING ON VARIOUS PROJECTS IN DAVIE, FORSYTH, AND STOKES COUNTIES

Davie, Forsyth & Stokes Counties

LINE #	SECT	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT BID
21	SP	Additional Flagger	1	DAY		
22	SP	Response for Erosion Control	1	EA		
TOTAL BID FOR PROJECT _____						

CONTRACTOR _____

ADDRESS _____

Federal Identification Number _____

Contractor's License Number _____

Authorized Agent _____

Title _____

Signature _____

Date _____

Witness _____

Title _____

Signature _____

Date _____

THIS SECTION TO BE COMPLETED BY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

This bid has been reviewed in accordance with Article 103-1 of the Standard Specifications for Roads and Structures, 2018.

Reviewed by _____ (date)

Accepted by NCDOT _____ (date)

Reviewed by _____ (date)

Accepted by NCDOT _____ (date)

RESPONSE FOR EROSION CONTROL:

Description

Furnish the labor, materials, tools and equipment necessary to move personnel, equipment, and supplies to the project necessary for the pursuit of any or all of the following work as shown herein, by an approved subcontractor.

Section	Erosion Control Item	Unit
1605	Temporary Silt Fence	LF
1606	Special Sediment Control Fence	LF/TON
1615	Temporary Mulching	ACR
1620	Seed - Temporary Seeding	LB
1620	Fertilizer - Temporary Seeding	TN
1631	Matting for Erosion Control	SY
SP	Coir Fiber Mat	SY
1640	Coir Fiber Baffles	LF
SP	Permanent Soil Reinforcement Mat	SY
1660	Seeding and Mulching	ACR
1661	Seed - Repair Seeding	LB
1661	Fertilizer - Repair Seeding	TON
1662	Seed - Supplemental Seeding	LB
1665	Fertilizer Topdressing	TON
SP	Safety/Highly Visible Fencing	LF
SP	Response for Erosion Control	EA

Construction Methods

Provide an approved subcontractor who performs an erosion control action as described in the NPDES Inspection Form SPPP30. Each erosion control action may include one or more of the above work items.

Measurement and Payment

Response for Erosion Control will be measured and paid for by counting the actual number of times the subcontractor moves onto the project, including borrow and waste sites, and satisfactorily completes an erosion control action described in Form 1675. The provisions of Article 104-5 of the *Standard Specifications* will not apply to this item of work.

Payment will be made under:

Pay Item

Response for Erosion Control

Pay Unit

Each